



## Vacancy

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Position: Resident Project Manager VEI  
Project: WaterWorX WOP Nakuru County  
Location: Nakuru County, Kenya  
Duration: from September 1, 2018 to December 31, 2021 (3 ½ years)  
HRM: An Carbonez ([an.carbonez@vei.nl](mailto:an.carbonez@vei.nl))

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### **About VEI ([www.vei.nl](http://www.vei.nl))**

Dutch drinking water utilities share their expertise, via VEI, with colleague water utilities around the world. Through VEI, the utilities are committed to Sustainable Development Goal 6 of the United Nations: universal sustainable water services. The partner Dutch water utilities second staff for fixed periods to VEI for temporary positions as the one advertised. Staff remain employed by the respective water utility and is seconded under the conditions described in the "Uitzendregeling Long Term Experts".

### **About the WaterWorX program ([www.vei.nl/waterworx](http://www.vei.nl/waterworx))**

In 2017 VEI engaged with the Netherlands' Ministry of Foreign Affairs and peer utilities in Africa, Asia and Latin America, to contribute to increasing access to sustainable water services (2017-2030). The name of this collaboration is WaterWorX (WWX).

### **About the Nakuru WWX Project**

The project is part of the WaterWorX program and concerns a Water Operators Partnership (WOP) between VEI and three water utilities in Nakuru County in Kenya. The objective of the WOP is to ensure availability and sustainable management of water and sanitation (SDG 6) for the residents of Nakuru County. This is being done by assisting the three water utilities of the County:

- Nakuru Rural Water and Sanitation Company (NARUWASCO)
- Nakuru Water and Sanitation Services Company (NAWASSCO)
- Naivasha Water and Sanitation Services (NAIVAWASS)

With a population of approximately 2 million people, Nakuru County it is the fourth largest county in Kenya. The capital and largest town is Nakuru. Other major urban centres are Naivasha, Molo, Gilgil, Njoro and Mai Mahiu.

The project has four focus areas:

#### 1. People and organization

- Stimulate collaboration between the three utilities.
- Improving the operational and maintenance capacities and practices;
- Strengthening the organizational effectiveness and efficiencies in service provision.

- Leadership, people and capacity development
- ERP system introduced
- Organisational improvement plan
- Climate resilient water supply
- Implementation of a gender policy

## 2. Improved services in the county

- Effectively increase water and sanitation coverage
- Effectively increase water supply
- Countrywide and inter-county benchmarking
- Jointly development and implementation of projects/work packages with focus on:
  - Effectively increase water and/or sanitation coverage
  - Effectively increase water supply
  - Effectively improve water distribution

## 3. Sanitation services

- Upscaling of the Nakuru County Sanitation Programme, including monitoring the sustainability of the recently build treatment installations.

## 4. Assisting coverage

- In remote areas (Pro-Poor)
- Feasibility study of water supply of a newly build dam

A copy of the project plan can be obtained from Daniel Truneh ([daniel.truneh@vei.nl](mailto:daniel.truneh@vei.nl)).

### **The role of the Resident Project Manager (RPM)**

The RPM is overall responsible for realisation and implementation of the assigned WOP project in Nakuru County, Kenya; this includes:

- Supervise and coordinate realisation and implementation of the project. Steer, manage, monitor and report on projects activities and progress, in line with the project objectives, WaterWorX requirements, VEI KPIs and monitoring, risk and evaluation frameworks.
- Monitor the quality of the various project activities, in line with WWX project requirements and VEI standards and requirements.
- Contract management (in consultation with RRTL/RM and where needed with other VEI colleagues). Ensure timely and adequate (financial) contributions and implementation support from the project partners.
- Financial project management, in close consultation with the regional controller.
- Execute procurement tasks in compliance with the procurement rules that are set by VEI, WWX and Kenyan law.
- Setting up an inter-county platform and stimulate collaboration.
- Assist in developing jointly developed proposals and audit them.
- Assist in implementing jointly developed projects.



- Arrange annual Steering Committee meetings.
- Lead the upscaling of the Nakuru County Sanitation Programme
- Stimulate the development of projects to give coverage to remote areas.
- Submit annual narrative and financial reports to the WWX bureau. Submit quarterly progress information (KPIs dashboard) to Vei headquarters. Make available any information requested by the WWX bureau or Vei headquarters.
- Develop staffing plan, appraise, coach and motivate project staff and short-term experts, within the framework of Vei HR manuals and policies.
- Provide expert advice to the peer water operator.
- Represent Vei on partner(s) level, build relationships with external stakeholders, leverage these networks for developing, implementing and up-scaling of the project
- Identify other opportunities and mobilize resources in collaboration with Regional Resident Team Leader and the Regional Manager, in line with Vei acquisition policies and procedures.
- Promote an integrated approach in identifying, evaluating, and sharing project information.
- Become an active member of Vei's Africa North team and contribute to Vei's strategy in Africa North, annual plans and team development.
- Perform other duties and tasks as necessary.

**Result areas and main activities:**

- Stakeholder/relationship management
- Project management
- Financial project management
- Operational management
- Business Development
- Knowledge management
- Risk management

**Required educational level and experience:**

- Academic work and thinking level, at least a college degree in a relevant specialization;
- At least 5 years of experience of working in the water and sanitation sector;
- Knowledge of (on-site) sanitation technologies and approaches;
- Experience in capacity building programs, institutional reforms and management/leadership in an international context;
- Excellent command of professional English.
- Experience in project and stakeholder management
- Preferably working experience in Kenya.
- Excellent skills in project management (reporting, monitoring, financial, administrative)
- Experience in functional management, guiding short termers
- Good understanding of cultural interaction, excellent (communication) skills for building relations, diplomatic skills
- Strong result-oriented character and perseverance
- Experience with M&E and control demands of modern project organizations,

**Competences in the field of:**

- Flexibility
- Focus on results



- Leadership
- Empathy
- Customer Orientation
- Planning and Organizing
- Coaching
- Diplomacy

**Work place:**

Nakuru County. The RPM will work with the three water utilities of Nakuru County. Willingness to travel within the County is a necessity.

**Place in the organization:**

The Resident Project Manager (RPM) reports to the Regional Resident Team Leader or if relevant, the Regional Manager.

**Working hours:**

The working hours are 40 hours per week following the local working hours in the office and following the local national holidays.

**Classification:**

The position of RPM is classified in function group 12 of the "WWB CAO".

**Additional information:**

Additional information and a copy of the project plan can be obtained from Daniel Truneh (Resident Regional Team Leader Africa North) [daniel.truneh@vei.nl](mailto:daniel.truneh@vei.nl).

**Apply:**

Candidates are asked to express their preferences, with argumentation, with respect to the location.

Please sent your résumé and motivation letter before May 16<sup>th</sup> 2018 to [An.Carbonez@vei.nl](mailto:An.Carbonez@vei.nl)